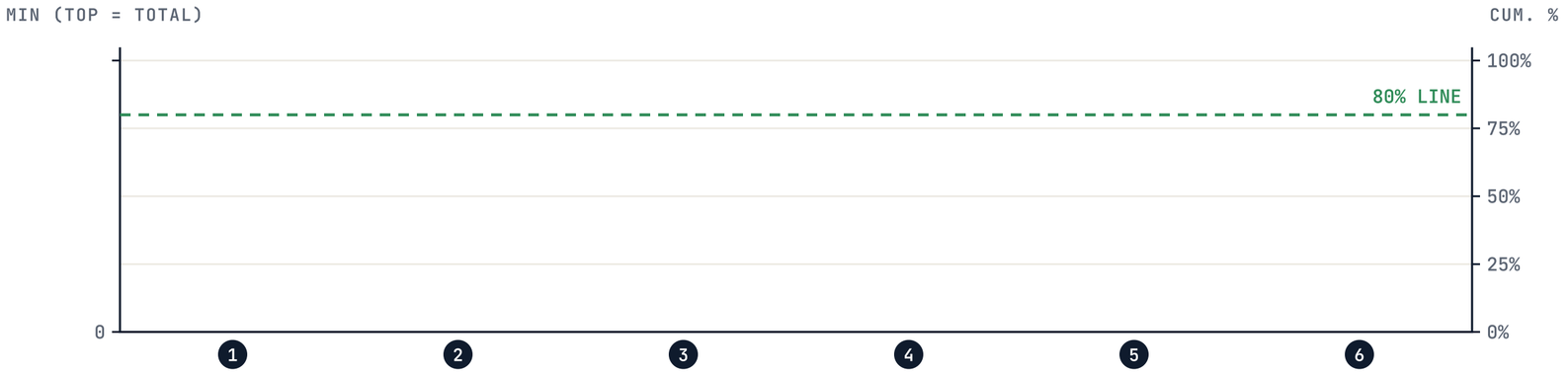
PARETO WORKSHEET · CONCLUSION

LINE	PERIOD	CATEGORY	UNIT
SHEET	LOGGED BY	CHECKED BY	DATE

1 PROBLEM

WHAT	WHERE	WHEN	IMPACT

2 PARETO DIAGRAM — CAUSES RANKED · AMBER = VITAL FEW · GRAY = BELOW THE CUT



3 COUNT AND CUMULATIVE %

% = min ÷ total × 100
cum. % = running sum of min ÷ total × 100

#	CAUSE	MIN	%	CUM. %
1				
2				
3				
4				
5				
6				
	Total			

4 RESULT AND ACTION

Top ___ =

ACTION · VITAL FEW ONLY

5 WATCH LIST & RED FLAGS

ON WATCH

- Don’t split the budget into equal shares
- Don’t fund “other”: _____