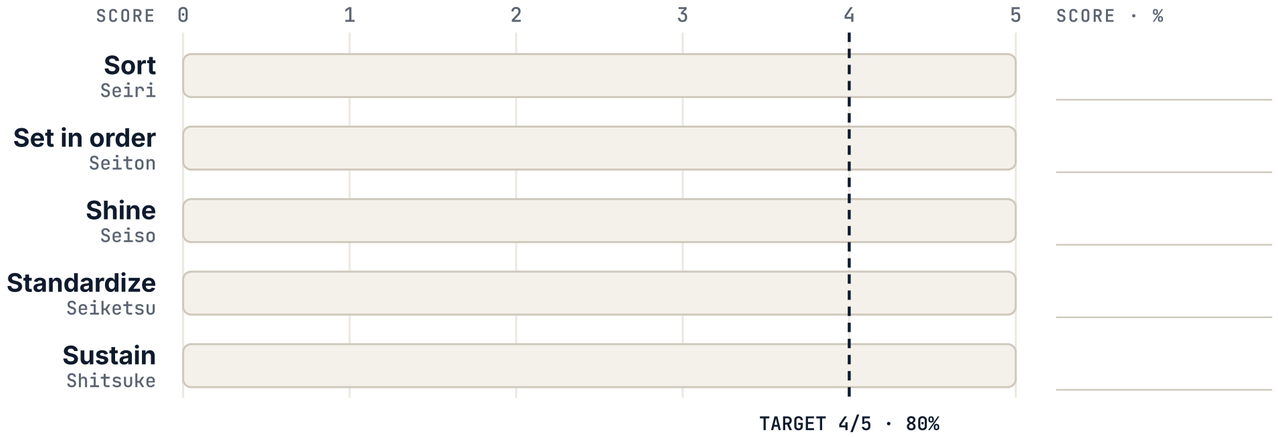
5S AUDIT WORKSHEET · CONCLUSION

AREA/ZONE	AREA OWNER	AUDITOR	PERIOD
SCALE	FREQUENCY	SHEET	CHECKED BY

1 THE 5 S'S · THIS WEEK · 0–5 SCORE VS. TARGET

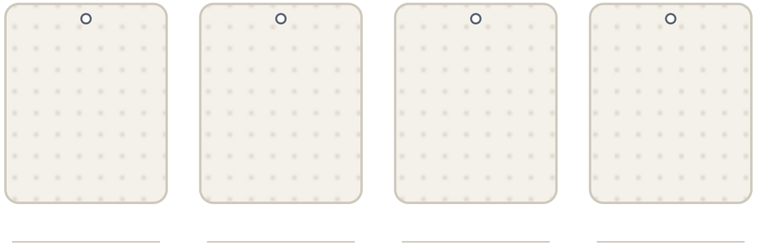


2 AUDIT VS. TARGET

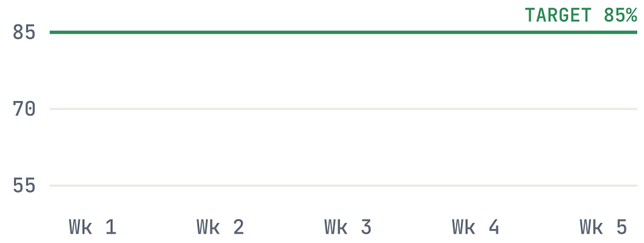
S	CHECKPOINT	SCORE	TARGET	RESULT
Sort	Only what's needed	__/5	80%	
Set in order	A home for everything	__/5	80%	
Shine	Zero visible debris	__/5	80%	
Standardize	Visual standard current	__/5	80%	
Sustain	Audited every week	__/5	80%	
5S total	**Sum ÷ 25 points**	__/25	**85%**	

● ≥ target ● up to 5 pts below ● more than 5 below

3 SHADOW BOARD · PHOTO EVIDENCE



4 5-WEEK TREND · 5S TOTAL



5 RESULT AND ACTION

Lowest S = _____

CORRECTIVE ACTION

_____

OWNER _____ DUE _____ DONE WHEN _____